FAMILY MEDICINE RESIDENCY PROGRAM, RENO
UNIVERSITY OF NEVADA SCHOOL OF MEDICINE

DEPARTING RESIDENT CHECK OUT LIST

DATE: ______________  RESIDENT NAME: ____________________________

_____ RRMC – RENOWN CLEARANCE LIST – GERI BAAR, RN/MED STAFF
_____ VAMC – CLEARANCE LIST – MELISSA LAMARAEUX-328-1427
_____ STM – ST MARY’S CLEARANCE LIST – MED REC/SECURITY/PARKING
_____ UNR/UNSOM CLEARANCE – INCL PARKING SERVICES/TICKETS
_____ FMC – CLEARANCE LIST – SEE BELOW:

______ MEDICAL RECORDS
______ DESK/STORAGE AREA ABOVE DESK IN PIT
______ FILE CABINET IN PIT
______ PARKING PASS-UNR – RETURN & PARKING RENEWAL FORM
______ KEYS – FAMILY MEDICINE CENTER FRONT AND INSIDE KEYS
______ FAMILY MEDICINE CENTER MAILBOX – EMPTY
______ LIBRARY BOOKS/MATERIALS BELONGING TO RESIDENCY
______ OTHER __________________________________________________

______ REQUEST YOUR DEA, CS, NPI, MEDICAL LICENSE, MALPRACTICE
COVERAGE SHEETS ET AL FROM ADMIN – SOME ARE ORIGINALS – KEEP

New Home Address and Phone Number: -
ALSO POST ON ESS NETWORK FOR YOUR W-2 TO BE FORWARDED
SUCCESSFULLY!

________________________________________________________________________

New Office Address and Phone Number

________________________________________________________________________

Rev 6/5/14