



A teach-out plan is a written plan that provides for the equitable treatment of students if an institution of higher education ceases to operate or ceases instruction at one or more locations that provide 100% of at least one degree program or in one or more degree programs before all students have completed their program of study. The NWCCU Policy *Teach-Out Plans and Teach-Out Agreements* requires member institutions to create and submit a plan for review which:

1. is consistent with applicable standards;
2. provides that the institution will maintain the necessary experience, resources, and support services to provide an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that promised to the students upon enrollment;
3. demonstrates the institution’s stability and the ability to carry out its mission and meet all obligations to existing students; and
4. offers the program to students without additional charge over what had been previously in place, when the institution conducts the teach-out without involving another entity, or if another entity is involved, provides notification to students of any additional charges.

Required Elements for Review of an Institutional Teach-Agreement

In some cases an institution may not be able to teach-out a program and may enter into a teach-out plan including a teach-out agreement with an accredited institution. In those cases, the NWCCU Policy *Teach-Out Plans and Teach-Out Agreements* requires member institutions to create and submit a plan for review that includes the **Teach-Out Agreement**.

“a written agreement between institutions that are accredited or preaccredited by a nationally recognized accrediting agency that provides for the equitable treatment of students if one of those institutions stops offering an educational program before all students enrolled in that program complete the program.”

The **Teach-Out Agreement** must demonstrate it:

1. is consistent with applicable standards;
2. provides for the equitable treatment of students by ensuring that the teach-out is offered by an institution that has the necessary experience, resources, and support services to:
 - a. provide, insofar as possible without additional charge to the students, an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that provided by the institution ceasing operation entirely or of one of its programs or at one of its locations;
 - b. remain stable, carry out its mission, and meet all its obligations to students;
3. provides students access to program(s) and services without requiring them to move or travel great distances; requires the teach-out institution to provide notification to students of any additional charges.

Required Elements for Review of an Institutional Teach-Out Plan

Degree level and name of program to be discontinued	Required program credits to completion	Date/s Institutional approval to discontinue the program	Date of Suspension of student admission	How were all student majors notified?	Date of the Last term of program teach-out
How will these promises to the students be met?		Describe			
Maintain the necessary experience, resources, and support services					
Remain stable, carry out its mission, and meet all its obligations to students					
Offer the program without additional charge					