Electives Planning Guide

Class of 2017

Year Four - Electives
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**Requirements (Class of 2017)**

The curriculum for the fourth year is comprised of a minimum of *36 weeks of scheduled elective experiences*. Of those 36 weeks, four weeks will be used to complete the required *Advanced Clinical Experience in Rural Healthcare rotation*.

Of the remaining 32 elective weeks:

- **Sub-Specialty:** No more than 12 of the required 36 weeks may be taken in any one sub-specialty. If more experience in a given sub-specialty is desired, those weeks must be in addition to (over and above) the 36 weeks required for graduation.

- **Non-Clinical Electives:** No more than 6 of the required 36 weeks may be taken in non-clinical electives. A non-clinical elective is defined as an elective with minimal or no patient care, i.e. the basic science electives, independent study/research electives, etc. If more time is desired in these types of electives, those weeks must be in addition to (over and above) the 36 weeks required for graduation.

- **AWAY/Out-Of-State electives:** A maximum of 12 weeks may be taken at out-of-state locations.

- **Career Clinical Advisor/s:** As it is the goal of the University Of Nevada School Of Medicine is to provide a diverse and well-rounded clinical experience throughout the medical education curriculum, fourth year elective schedules submitted for approval must be well balanced. The Clinical career Advisors are available to help achieve this goal. The clinical Career Advisors and the Associate Dean for Medical Education reserve the right to deny approval of unbalanced or otherwise inappropriate schedules.

Graduation is dependent upon satisfactory **completion of the 36 weeks of elective experience**. One unit of credit is offered for each elective week taken.

**Restrictions**

- Maximum 12 weeks per sub-specialty (additional weeks may be taken, but must be added to the total 36; example: 16 weeks of orthopedic surgery requires a total of 40 weeks)

- Maximum 6 weeks of non-clinical electives

- Maximum 12 weeks out-of-state electives
**Rules**

**Absences:**

A student who is absent more than three days of any four-week elective, or one day of any two-week elective will be denied credit for that rotation.

Except in extenuating circumstances, such as personal or family emergencies and health problems, failure to provide the required two-week advance notice for an elective change will result in a professionalism report being completed and being placed in the student's record. A "no-show" to an elective will result in a grade of "Fail" for that elective as well as placement of a completed professionalism report in the student's record. Electives that result in a "Fail" will not be counted toward the required 36 electives needed for graduation.

Any clerkship not taken in the third year must be completed by the end of September, 2015.

**ALL** electives must be scheduled through the department assistants! **DO NOT** go directly to the preceptor!

**Elective Changes:** 2 week advance notice required for elective changes

Two weeks prior to commencement of elective, contact department assistant to confirm participation and get information on where and when to report.

**NO-SHOWING TO AN ELECTIVE WILL RESULT IN A FAIL ON YOUR TRANSCRIPT**
Responsibilities

- **Immunizations**

  It is your responsibility to make sure they are current! The Student Health Center in Reno can provide copies of your Web-IZ documents.

- **Hospital Credentialing**

  It is your responsibility to make sure you are prepared to enter a training site. Please check at least 2 months prior to starting your elective to ensure you are credentialed at the hospital! Failure to check may delay your elective start time and create schedule issues.

  Contact Kevin Ray in Las Vegas (702-671-6457) or Christine McHardy in Reno (775-682-7729)

- **Elective Evaluations and Final Grades**

  Evaluations will be done through One45. Just like Third year, but without the patient logs

- **Evaluations (Away electives)**

  It is your responsibility to provide all out-of-state (Away) preceptors with a copy of the Clinical Performance Evaluation Form. No credit can be given without a completed evaluation form from the preceptor

- **Change of address and/or contact information**

  It is your responsibility to notify the Office of Admissions and Student Affairs of any changes.

  Contact Brandi Aiazzi at 775-682-8351
**Scheduling Process**  Elective Catalog: [http://medicine.nevada.edu/ome/electives/catalog](http://medicine.nevada.edu/ome/electives/catalog)

Course information and descriptions of electives appearing in this catalog were prepared by the faculty of the department offering the elective and by the Office of Medical Education. Any questions regarding descriptive material of a particular elective should be directed to the appropriate departmental elective coordinator.

1. Choose a clinical career advisor from the Advisor List - see attached/online: [http://medicine.nevada.edu/ome/electives/students/advisors](http://medicine.nevada.edu/ome/electives/students/advisors)

2. Make a tentative schedule (select electives) – see online catalog: [http://medicine.nevada.edu/ome/electives/catalog](http://medicine.nevada.edu/ome/electives/catalog)

3. Forms available at: [http://medicine.nevada.edu/ome/electives/students/forms](http://medicine.nevada.edu/ome/electives/students/forms).

4. When complete, review tentative schedule with your advisor

5. Once you have your **Rural Rotation assignment**, revise tentative schedule, if necessary

6. **Tuesday, March 8, 2016** – Start scheduling your electives with **Department Assistants** – email your **Formal Request for Elective Form** direct to Department Assistants. You will hear back within a week if the requested elective is available. If it is available, add to your **Elective Scheduling Form** and request the Department Assistant sign it (as being approved) - see list – pg.28/online: [http://medicine.nevada.edu/ome/electives/students/elective-coordinators](http://medicine.nevada.edu/ome/electives/students/elective-coordinators)

    **Please Note:** Department assistants will not schedule any electives until Tuesday, March 8, 2016! **ONLY department assistants may approve electives.** Their signatures must appear on your schedule for the elective to be officially approved.

7. Once you have completed your **Elective Scheduling Form** and have acquired all signatures, meet requirements and have met with your Advisor and acquired their signature on your **Elective Scheduling Form**, you are ready to complete an **Elective Schedule Summary Form** – see instructions pg. 9/10 & online: [http://medicine.nevada.edu/ome/electives/students/forms](http://medicine.nevada.edu/ome/electives/students/forms)

8. Download & save Excel Form. Fill in all information requested. This form is fillable with drop-down lists (save when complete)

9. Your clinical career advisor must review/sign your **Final Schedule Summary Form**. You may also attach and forward an email confirmation (proof of Advisor review)

10. Once complete, deliver or email (as an attachment) your completed **Final Schedule Summary Form** and **Elective Scheduling Forms** (together) to Christine McHardy (Office of Medical Education) cmchardy@medicine.nevada.edu by **DEADLINE May 13, 2016**. (Include all required rotations and any away rotations)
Forms

1. Email Department Assistants with your **Elective Request Form**. They will notify you within the week if elective is available.

2. If elective IS available, add this and all others to your **Elective Scheduling Form** (in chronological order).

3. Once you have added your approved electives to your 2. Elective Scheduling Form, acquire the Department Assistant’s signature (in person or via email/fax). Signatures are required on this form for all approved electives.

4. Once complete and you have a minimum of 36 credits – review with Advisor and acquire signature on Elective Scheduling Form.

5. When your **Elective Scheduling Form** is complete and signed by Advisor, complete the **Elective Summary Form**. Instructions at: [http://medicine.nevada.edu/ome/forms](http://medicine.nevada.edu/ome/forms) this is a fillable (with drop down lists) excel spreadsheet. When complete, email only the electronic version to Chrissy Mchardy @ cmchardy@medicine.nevada.edu. Do not send a hard copy. These forms are maintained and stored in the OME Data Base. These forms must be to Chrissy by deadline date of **May 13, 2016**!

**Don't forget to include your RURAL DATES on your schedules!!!**

All electives, locations, course descriptions, length etc. are available online:

**Electives Catalog:** [http://medicine.nevada.edu/ome/electives/catalog](http://medicine.nevada.edu/ome/electives/catalog)
Form samples

Formal Request for Electives Form:

Elective Schedule Form:
Elective Schedule Summary Form:

Instructions for completion:

http://medicine.nevada.edu/ome/forms

Click on link ‘Electives Summary Form Instructions’
To be completed as the Summary of your approved electives.

Enter Last name, First Name
Enter phone number
Enter UNSOM email address
Enter Career Advisor’s name

Fall Electives
There is a calendar for your reference on the bottom of the first page and the top of the second page.

In-state and Rural Electives
• Start Month/Longitudinal - The month start needs to be chosen before the Elective Start Date.
• Select the Start Date from the dropdown menu. NOTE: All elective dates start on a Monday, whether that is the actual date you start.
• Select the End Month from the dropdown menu.
• Select the Elective End Date from the dropdown menu. NOTE: All elective end dates are a Sunday, whether you work the last weekend date, or not.
• Select the Department from the dropdown menu.
• Once a Department is selected you can select from the dropdown menu the courses associated with that department.
• Under In-State, Rural, Clinical or Non-clinical Credits you can select the number of credits/weeks associated with that course.

Longitudinal only need to select Start date and Fall or Spring Semester.
• Select the Dept. and the course.
• Your total credits will self-add in the totals boxes. The very top totals are a combination of the Fall and Spring semester.
• If you want to change something, click in the cell, right click and select “clear contents.”

Away Electives
• At the bottom select the dates you propose to be away for an elective, even though you probably won’t have confirmation yet. Select start and end dates the same as previous instructions.
• You will type in the department and the name of the school in these cells, so we have some idea of where you are going.
• Enter the number of weeks/credits for these away electives.
• NOTE: You will forward the complete information when you get it from the school to cmchardy@medicine.nevada.edu

Spring Electives
• Complete as described previously.
• Your totals for spring will populate at the bottom of this page, as well as added to the totals for both semesters on the top of the first page.

Send ONLY the electronic version to cmchardy@medicine.nevada.edu. Do NOT send a hard copy.
Rural Elective (Med 608) Advanced Clinical Experience in Rural Health Care

Rural Director: Jamie T Anderson, MS, MA  (775) 682-7728  jtanderson@medicine.nevada.edu

Clerkship Goals:

- Mini Internship
- Increase understanding of health care dynamics in smaller communities

Methodology:

- Immersion Experience
- Preceptorship Format

Student Planning Responsibilities:

- Review email communication re: clerkship
- Complete Preference Form by **5:00pm February 26, 2016.**
- Use ID # ONLY
- Comment section: Use to describe interests, preferences, information helpful to clerkship coordinator in scheduling.
- ID, MT, Alaska Students: See Jamie Anderson re: return to home state for rural rotation
- Email completed form to npreston@medicine.nevada.edu

Assignments:

- Roster of class assignments emailed to each student by 5:00pm March 1, 2016
- All correspondence will be sent via medicine account.
- Students should be prepared for possibility that their preference of preceptor/location may not be available.
- **Tuesday, March 8, 2016: Elective Planning Process begins**

Changes in Rural Rotation Assignments:

- March 2- April 29, 2016
- Students have this time block to make trades with other students if they so desire.
- Trades must reflect **exact** preceptor, location and date.
- Clerkship Change Form must be completed
  - Must be signed by both students
  - No changes will be processed without both signatures
  - First come, first served in change process
  - Completed forms turned in to Jamie Anderson.
  - Updated roster will be available upon written request
Assignment Changes after April 29, 2016:

In Case of:

• Conflict with out of state elective in specialty choice
• Conflict with residency interviews that may exceed the 3 day excused absence policy
• Unexpected and serious personal/family situation
• *** Student should be prepared for the possibility that their preference of preceptor, location, date may not be available.
• Students requesting changes after April 29 are encouraged to contact Jamie Anderson directly to discuss options.
• Written request to change assignment is mandatory.
• No changes processed without written request.
• When change is processed, written notification is sent to student and affected preceptors and hospital/community partners.

Key Information:

May be found in copy of Power Point available online (this will also be emailed to you)

Other Helpful Information:

• Absences: Notify Nicole Preston (OME) of dates and make up dates, if applicable, in writing npreston@medicine.nevada.edu
• Visibility: High
• Pets: NO, NO, NO!!!

This is a partnership! Enjoy the opportunity! Graduate!
# LIST OF NON-CLINICAL ELECTIVES

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<tr>
<th>UNSOM Non-Clinical Electives on Record as of January 20, 2015</th>
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</tbody>
</table>
AWAY Electives

When applying to Away electives, it is your responsibility to keep OME apprised about changes in away rotations. UNSOM's medical malpractice does not cover you if your rotation has not been approved by OME. Confirmation letters (or screen shots of VSAS acceptances) should be forwarded to Christine McHardy at cmchardy@medicine.nevada.edu

Students who cancel an out-of-state elective must notify the department offering the elective, in writing. A copy of the letter must be forwarded to the Office of Medical Education, along with a completed Elective Change Form:

http://medicine.nevada.edu/ome/electives/students/forms

- Office of Student Affairs provides support and processes medical students’ applications for away electives
- Students should consider away electives as part of their specialty application process
- Research schools/electives now; wait to apply until after your rural rotation is scheduled
- Check out the information online:
  http://www.medicine.nevada.edu/dept/asa/students/ApplyingForOutofStateElectives.htm
  https://www.aamc.org/students/medstudents/vsas/

Contacts: Brandi Aiazzi, Reno Campus; Kevin Ray, Las Vegas Campus
**Affiliation Agreements**

- Complex legal document
- Some agreements would cost $15K in legal fees in the real world
- 3-6 month timeline to get an agreement processed
- Serious thought and conversation with your advising team before pursuing this
- You will be denied the ability to go there at the last minute if the agreement is not signed by all parties prior to the start of your rotation

**VSAS & Existing Agreement Map**

http://dev.medicine.nevada.edu/ome/affiliated-elective-programs?filter=1031
Schedule/Elective Changes

Approval of changes by the relevant department assistant and approval of the Office of Medical Education must be obtained by the student, using the Elective Change Form: http://medicine.nevada.edu/ome/electives/students/forms

At no time may the student’s schedule contain less than the required 36 credits; any course dropped that takes the total below 36 must be turned in with an accompanying course addition.

Students must be registered in advance for an elective if they are to receive credit; course changes must be approved and processed through the Office of Medical Education before the student begins the elective.

A processing time of no less than two weeks is required for any elective change. Except in extenuating circumstances, failure to provide the required notice will result in a professionalism report being placed in the student’s record.

Elective Change forms are to be completed as follows:

1. Your personal information is to be completed on the top three lines.

2. The middle section is to apply for transfer from or to another elective assignment. It is important that the following information is included in this section:
   a. Elective Course Number, and Topic
      Indicate 001 if it will be in Reno, 002 for Las Vegas, or 003 for out-of-state.
   b. Be sure to indicate the beginning and ending dates and the number of weeks that this represents. Note: If you are dropping only part of an elective, please be sure to state this on the form. Example: 8/12 – 8/23/14 - Dropping first two weeks of four-week urology rotation.
   c. State the reason for your request.
   d. Sign and date the form.

3. The bottom section is for department approvals. Be sure to obtain the appropriate signatures. Approvals are needed BOTH from the department you are transferring FROM and another is needed from the department you are transferring TO. An appropriate signature is defined as the signature of the department assistant. Contact information for these individuals is listed in the electives catalog.

4. The completed form should then be sent to the Office of Medical Education, Attn: Christine McHardy (fax# 775- 784-6194). Forms may also be emailed to cmchardy@medicine.nevada.edu

Be sure to allow at least a two-week lead time for processing of elective changes!
Once your change form has been processed and approved by Dr. Baker, you will be able to see the change on your One45 schedule. Please review the schedule carefully and let us know if the schedule needs correction.

Following this procedure will ensure proper credit is given toward graduation.
If you have any questions regarding the above procedure, please contact Christine McHardy at (775) 682-7729.

**Important:**

No schedule changes for FALL will be accepted after December 1, 2015 and for SPRING February 1, 2016.

**Evaluations/Grades**  [http://medicine.nevada.edu/ome/evaluations](http://medicine.nevada.edu/ome/evaluations)

Evaluations will be done through One45. Just like third year, but without the patient logs!
Clinical Career Advisors

Our career advisors have several roles:

1. They meet with students to review and make recommendations for the Year IV schedule

2. They have information about where former students have taken electives and residencies and they are knowledgeable about contacts in Reno who have professional contact with individuals in other programs

3. Career advisors act as spokespersons in helping students obtain a residency position, if students have difficulties obtaining one in the Match

<table>
<thead>
<tr>
<th>Department</th>
<th>Advisor</th>
<th>Phone &amp; Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Medicine</td>
<td>Matt Horbal, M.D. Emergency Medicine 901 Rancho Lane, Ste. 135 Las Vegas, NV 89106 (702) 383-</td>
<td>(702) 383-7885 <a href="mailto:matt.horbal@gmail.com">matt.horbal@gmail.com</a></td>
</tr>
<tr>
<td>Family and Community Medicine</td>
<td>Marcia Lu, M.D. Family and Community Medicine/Mail Stop 0316 Reno, NV 89557</td>
<td>(775) 784-6180 <a href="mailto:mlu@medicine.nevada.edu">mlu@medicine.nevada.edu</a></td>
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<td>Daniel Spogen, M.D. Family and Community Medicine Mail Stop 0316 Reno, NV 89557</td>
<td>(775) 784-6180 <a href="mailto:dspogen@medicine.nevada.edu">dspogen@medicine.nevada.edu</a></td>
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<tr>
<td></td>
<td>Laura Shaw, M.D. Family Medicine Center 2410 Fire Mesa Ste. 180 Las Vegas, NV 89128</td>
<td>(702) 992-6874 <a href="mailto:laurashaw@medicine.nevada.edu">laurashaw@medicine.nevada.edu</a></td>
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<tr>
<td>Internal Medicine</td>
<td>Kirk Bronander, M.D. Internal Medicine/ Renown Regional Medical Center Reno, NV 89502</td>
<td>(775) 250-2883 (cell) (775) 327-5174 <a href="mailto:kbronander@medicine.nevada.edu">kbronander@medicine.nevada.edu</a></td>
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<td></td>
<td>Shams Mistry, M.D. Internal Medicine 2040 W. Charleston Blvd., Ste. 300 Las Vegas, NV 89102</td>
<td>702-671-2345 <a href="mailto:smistry@medicine.nevada.edu">smistry@medicine.nevada.edu</a></td>
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<tr>
<td></td>
<td>John Varraas, M.D. Internal Medicine 2040 W. Charleston Blvd., Ste. 300 Las Vegas, NV 89102</td>
<td>(702) 671-2345 <a href="mailto:jvarraas@medicine.nevada.edu">jvarraas@medicine.nevada.edu</a></td>
</tr>
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<tr>
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<td>Jennifer Baynosa, M.D.</td>
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</tbody>
</table>


PREVIEW: SPECIAL ELECTIVES

http://medicine.nevada.edu/ome/electives/catalog

Medical Education (MEd)

- MED661M.41: Advanced Clinical Experience in Rural Health Care
- MED610M.04: Teaching in Medicine
- MED661CM: Radiology
  - MED661CM.01: Radiology
  - MED661CM.11: Radiology
- MED661DM: Spirituality in Medicine
  - MED661DM.01: Spirituality in Medicine
  - MED661DM.11: Spirituality in Medicine
- MED661G.01: Clinical Ethics
- MED661JM: Narrative Medicine
  - MED661JM.01: Narrative Medicine
  - MED661JM.11: Narrative Medicine
- MED661KM: Artist in Residence
  - MED661KM.01: Artist in Residence
  - MED661KM.11: Artist in Residence
- MED661LM.01: Advanced Clinical Experiences in Underserved Areas
- MED661RM: Clinical Problem Solving for High School Health Professions
  - MED661RM.01: Clinical Problem Solving for High School Health Professions
  - MED661RM.11: Clinical Problem Solving for High School Health Professions
- MED661SM: Service Learning
  - MED661SM.01: Service Learning
  - MED661SM.11: Service Learning
- MED661TM: Supplemental Instruction for Clerkships
  - MED661TM.01: Supplemental Instruction for Clerkships
  - MED661TM.11: Supplemental Instruction for Clerkships
- MED663M.01: Medical Spanish
- MED690N: Individual Study/Research in Medical Education
  - MED690N.01: Individual Study/Research in Medical Education
  - MED690N.11: Individual Study/Research in Medical Education
- MED695.01: MPH Capstone
**Spirituality in Medicine  MED661DM.01 (Reno)**

- **Course Name**: Spirituality in Medicine
- **Short Name**: MED661DM.01 Spirituality in Medicine
- **Course Number**: MED661DM.01
- **Location**: Reno
- **Department**: Office of Medical Education: Reno
- **Department Contact**: Mel Minarik, Ph.D., M.P.H.
  - **Phone**: (775) 682-7100
  - **Email**: mminarik@unr.edu
- **Type**: Non-Clinical
- **Length**: Longitudinal

*Please contact the Office of Medical Education: Reno to verify elective availability.*

**Goals/Objectives**

- The student must demonstrate completion of the elective by submitting two spiritual histories obtained from patients seen during this or some other elective during the 4th year. This must include the questions asked, the patient’s responses to the questions and their reaction to being asked those questions as part of a medical history; (AND)
- By describing two or three clinical vignettes, based upon personal experience, involving a patient and his or her spiritual issues (AND)
- With the preceptor’s guidance, the student will design a project related to topics in spirituality and medicine and submit a 4 – 6 page report of how the project objectives were met, the results, discussion, and implications for their own practice of medicine.

**Description of Rotation**

Student will meet with preceptor to discuss the elective objectives and design a project.

**References/Materials**

As specified and provided in elective syllabus.

**Evaluation Method**

Based on stated objectives. This elective utilizes the Student Performance form for Non-Clinical Electives. Special criteria are set for section 1C as stated in the syllabus.

**Grade**

- **Honors**: An exceptional performance which exceeds all course objectives
- **High Pass**: A performance which exceeds most course objectives
- **Pass**: A performance which meets the course objectives
- **Fail**: A performance which does not meet the course objectives

**Special Notes**

This is a longitudinal independent guided study rotation that may be taken concurrently with other rotations; 1 credit per semester; 1 credit maximum.

All written work or oral presentations must be completed by the end of the semester in which the elective was taken.
Spirituality in Medicine  MED661DM.11 (Las Vegas)

- **Course Name:** Spirituality in Medicine
- **Short Name:** MED661DM.11 Spirituality in Medicine
- **Course Number:** MED661DM.11
- **Location:** Las Vegas
- **Department:** Surgery
- **Department Contact:** Gary Shen, M.D.
  - Phone: (702-671-2338)
  - Email: gshen@medicine.nevada.edu
- **Type:** Non-Clinical
- **Length:** Longitudinal

*Please contact the Surgery Department to verify elective availability.*

**Goals/Objectives**
- The student must demonstrate completion of the elective by submitting two spiritual histories obtained from patients seen during this or some other elective during the 4th year. This must include the questions asked, the patient's responses to the questions and their reaction to being asked those questions as part of a medical history; (AND)
- By describing two or three clinical vignettes, based upon personal experience, involving a patient and his or her spiritual issues (AND)
- With the preceptor's guidance, the student will design a project related to topics in spirituality and medicine and submit a 4 – 6 page report of how the project objectives were met, the results, discussion, and implications for their own practice of medicine.

**Description of Rotation**
Student will meet with preceptor to discuss the elective objectives and design a project.

**References/Materials**
As specified and provided in elective syllabus.

**Evaluation Method**
Based on stated objectives. This elective utilizes the Student Performance form for Non-Clinical Electives. Special criteria are set for section 1C as stated in the syllabus.

**Grade**
- **Honors:** An exceptional performance which exceeds all course objectives
- **High Pass:** A performance which exceeds most course objectives
- **Pass:** A performance which meets the course objectives
- **Fail:** A performance which does not meet the course objectives

**Special Notes**
This is a longitudinal independent guided study rotation that may be taken concurrently with other rotations; 1 credit per semester; 1 credit maximum.

All written work or oral presentations must be completed by the end of the semester in which the elective was taken.
**ARTIST IN RESIDENCE**

**Department(s):** Medical Education MED  
**Course Title** Artist in Residence MED 661k  
**and Number:** (Reno/Las Vegas*) Section 001  
**Preceptor(s):** Jamie Anderson, MS, MA; Lisa Kornze, BA  
**Length:** 4 weeks, flexible over the fall and spring semesters  
Hours must be documented to receive credit

**Objectives/Goals:**
1) to develop artistic skills and appreciation  
2) to develop and nurture skills of observation, analysis, empathy, and self-reflection --- skills that are essential for humanistic medical care  
3) to deepen understanding of the connections between medicine and art/humanities  
4) to examine first-hand the claim that creativity and expression are integral components to healing

**Description of Rotation:**
This elective is available to **two students** per year through an application process. **The application form is due April 1, 2016.**

Applications are welcome from students working in all artistic disciplines: visual, literary, musical, and performing arts and new media.

Sponsored by the Renown Health Foundation in collaboration with UNSOM, this course will provide a unique experience for UNSOM students. Limited reimbursement for production costs is available. Completion of the work and final project should culminate in an artistic representation which demonstrates the valuable roles the arts can play in enhancing the healing process and must advocate for the integration of the arts into the environment and delivery of care within healthcare facilities.

**Required:** Candidates for this elective must:  
1) Interview with the Renown Health Foundation representative and UNSOM Directors  
2) Keep an artistic journal to document their time  
3) Complete an artistic product that can be read, viewed, heard and/or performed at a public event  
4) Write a final reflective paper upon completion of the artistic work

**Evaluation Method:**
Students are required to complete all the above assignments which will be evaluated by the Elective Directors in collaboration with Renown Health Foundation.

**Grade:** Honors/High Pass/Pass/Fail

Students may work on their projects while in Las Vegas, but 2 weeks of the 4 week time should be spent in Reno so that students will be able to interact with the Renown mentors.
Application for UNSOM “Artist in Residence” Elective
with Renown Health Foundation
Due by April 1, 2016 to

Jamie Anderson at janderson@medicine.nevada.edu and Lisa Kornze at lkornze@medicine.nevada.edu

Applications are welcome from students working in all artistic disciplines: visual, literary, musical, performing and new media.
This elective counts as a 160 hr/ 4 week, 4th year elective at UNSOM.

Name
Email
Phone

Discipline (Check one)
- Visual Artist (painter, printmaker, photographer, sculptor, installation, conceptual, digital media artist and multi-media artist)
- Performance Artist/Choreographer/Dancer
- Writer (poet, fiction writer, non-fiction writer, playwright, screenwriter)
- Musician/Composer/Audio Artist
- Film/Video Artist

Application Documents (Please attach to this application)

1. Please write 300-500 words stating why you want to be the artist in residence at Renown Health and include both the artistic and medical goals you will aim toward during this elective.

2. Visual Artist (painter, printmaker, photographer, sculptor, installation, conceptual, digital media artist and multi-media artist) - Submit at least two and no more than 5 slides of your work in an 8 1/2 x 11 plastic sheet, or a CD, or as JPEG files, at no more than 8 x 10 printing capacity. Alternatively, a 3 minute max video/DVD is acceptable. Include title, date, dimensions and media type of your work.

Performance Artist/Choreographer/Dancer - Submit slides (as above), photographs, scripts, video or other documentation that adequately describes your work. Include title, date, and media type of your work.

Writer (poet, fiction writer, non-fiction writer, playwright, screenwriter) - Submit at least 3 and no more than 10 pages of written work; the pages may include excerpts of longer works. Include title and date.

Musician/Composer/Audio Artist - Submit up to 15 minutes of audio (CD or DVD), include title and date.

Film/Video Artist - Submit up to 15 minutes of audio (CD or DVD). Include title and date.

Do not submit original copies of artwork, photography, videos, DVDs, scripts, or compositions, etc. (UNSM is not responsible for the loss of damage to materials.)

Contact Jamie or Lisa with questions or assistance with applications.
Consider Teaching in Medicine

MED 610: A 2-CREDIT ELECTIVE

HOW TO REGISTER:
In order to sign up for this course you need to meet with the course directors, Jennifer Bennett or Patty Charles. Bring your schedule and your add elective form. Meetings will take about 15 minutes.

MAKE AN APPOINTMENT:
Our office is located in the Nelson Building at 411 West 2nd street in Reno. We are in the southwest corner of the building... not the obvious entrance.

We are open to meeting with several students together if that is convenient.

Dear Third-Year Student,

It is time to start signing up for your fourth-year electives. If you plan to be in Reno for at least one semester during your fourth year, please consider Teaching in Medicine.

WHAT: Teaching in Medicine (MED 610) is an opportunity to develop your teaching skills through didactic lessons, planning, readings, and a great deal of hands-on practice teaching clinical skills to first and second year medical students. Your POM and ACS group leaders were enrolled in the Teaching in Medicine elective.

WHEN: This is a longitudinal elective that will convene every Wednesday or Thursday afternoon in Reno. Fall: Wednesdays, mid-September through mid-December; Spring: Thursdays, November through March. Most rotation preceptors are aware of this course and will excuse you for the elective. Your rural rotation and a few residency interview are excused absences, and away rotations' unexcused absences are accommodated with make-up projects.

WHY: Teaching in Medicine is a two-credit (per semester) clinical elective. This elective gives you the opportunity to hone your teaching skills, consider your interest in academic medicine, guide your first and second year colleagues in conducting a history and physical exam in a friendly, supportive, nonthreatening way, and collaborate for one last year with your fellow class of 2016 friends. Participation in Teaching in Medicine is a good talking point in your residency interviews. Finally, teaching this information gives you precious time to revisit the systems and exam skills, further preparing you for success in residency... and you get to read Mosby's from cover to cover!

Jennifer Bennett 775-784-3638 JBennett@medicine.nevada.edu
Patty Charles 775-784-1373 PCharles@medicine.nevada.edu
HEY! CLASS OF 2017! WANT TEACHING EXPERIENCE FOR RESIDENCY?
BECOME AN SI LEADER - (MED 661T)!

- FLEXIBLE
- RECEIVE TEACHING CREDIT
- MENTOR 2ND AND 3RD YEAR STUDENTS
- WORK DIRECTLY WITH CLERKSHIP DIRECTORS & COORDINATORS

NEED SI LEADERS FOR:

BLOCKS 6-10 (RENO ONLY)
STEP 1 BRAIN WEEKLY SESSIONS (RENO ONLY)
OB/GYN CLERKSHIPS (LAS VEGAS AND RENO)
FAMILY MEDICINE CLERKSHIP (RENO AND LAS VEGAS)
SURGERY CLERKSHIPS (RENO AND LAS VEGAS)
INTERNAL MEDICINE CLERKSHIPS (RENO AND LAS VEGAS)
PEDIATRICS CLERKSHIPS (RENO AND LAS VEGAS)
PSYCHIATRY CLERKSHIPS (RENO AND LAS VEGAS)

More information to follow but if you have questions now don’t hesitate to contact me at rantran@medicine.nevada.edu.
Clinical Problem Solving for HS Health Professions
Fourth Year Elective – MED 661R

Available in both Las Vegas and Reno:
Clinical Problem Solving for HS Health Professions brings together medical students with high school health professions teachers to provide clinical problem solving experiences for high school students. This course delivers the unique opportunity for medical students to engage with schools in Clark and Washoe counties and inspire future healthcare providers.

What would I do in MED 661R?
- Provide instruction for high school students interested in the health professions, and get them excited for careers in medicine through positive interactions with medical students.
- Facilitate classroom activities such as: working through clinical cases, teaching high school students how to write and present their own case, teaching students clinical interview skills using standardized patients, suturing workshops, medical team building games, etc.
- Expose high school students to creative and real-world application of science.
- Act as a resource for high school science teachers in planning and implementing scientific and clinical problem solving activities.
- Learn and apply educational theory, as well as scientific and clinical technique in the context of clinical problem solving.

Course Length and Structure:
The course runs throughout the full academic year. Students may choose to take the course for 1 credit (40 hours) or 2 credits (80 hours.) The course coordinator works with the partnering high schools to set up opportunities for classroom activities; MED 661R students sign up to facilitate these activities as their rotation and interview schedules allow.

How do I enroll?
Contact the course coordinator via email, phone, or office visit to set up a time to meet and discuss the requirements of the course. Please bring a hardcopy of your 4th year schedule.

Course Coordinators:
Las Vegas: Ashley Sylvester    (702) 671-2393
Office: located in the 5th Floor Library (Office E) of the 2040 W Charleston Building, Las Vegas

Reno: Megan Almasoori    (775) 682-8354
Office: located in Pennington Medical Education, 211
Department Assistants

<table>
<thead>
<tr>
<th>DEPT</th>
<th>NAME</th>
<th>PHONE</th>
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Resources

- VSAS  [www.aamc.org/vsas](http://www.aamc.org/vsas)
- On-line Extramural Electives Compendium  
  [http://www.aamc.org/students/medstudents/electives/start.htm](http://www.aamc.org/students/medstudents/electives/start.htm)

Questions

**Christine McHardy, BSW**  
(Clerkship & Electives Coordinator/Student Scheduler)  
PME Building, Office 208A  
**Reno**  
Ph. 775-682-7729  
cmchardy@medicine.nevada.edu

**Sherry Marcu,**  
Assistant to Associate Dean, Academic Affairs; Administrative Assistant, Medical Education  
**Las Vegas**  
Ph. 702-671-2302  
smarcu@medicine.nevada.edu
TIMELINE

February, 2016

February 26, 2016 Complete Preference forms for Rural. Forms due back to Jamie Anderson no later than 5pm

March – April, 2016

March 1, 2016 Receive roster for Rural Rotation assignment via e-mail

March 2 – April 29, 2016 Students have this time block to make trades with other students, if they desire

Tuesday, March 8, 2016 Begin scheduling electives with Department Assistants

May, 2016

May 13, 2016 Completed Schedules and Final Summary Forms must be completed & submitted OME – Christine McHardy at PME Building, Office 208A or email cmchardy@medicine.nevada.edu

December, 2016

December 1, 2016 Deadline for Fall schedule changes

January, 2017

February 1, 2017 Deadline for Spring schedule changes