Policy Statement for Invasive Gynecological and Genitourinary Examinations
Revised 2/06/07

Given the persistent difficulty of recruiting patient models to participate in invasive examinations (e.g., GYN and GU/rectal) there is typically a limited number of models available for this work. This situation, combined with the potential for model discomfort and possible injury, when they are asked to participate in an excessive number of examinations per session, imposes upon the Office of Medical Education the need to assure, as is feasible, an equal distribution of the student/model ratio in each session.

The following recommended procedures are intended to standardize the method we use to assign students to the models during a session and reduce the opportunity for an excessive number of examinations by one or more models.

Requirement #1 – Prior to the session the SPE Coordinator develops a Student Assignment Chart for these modeling sessions (as is used during the CRIM SP testing). On this chart, models will be assigned a group number (at the top) and students will be assigned to a model based upon the group number or other criteria. The students will be distributed evenly based upon the average of students per model. If the number of students assigned to a model exceeds the average, agreement for these additional examinations will be arranged with those models in advance of the session.

Requirement #2 – The selected method of distributing students per model will be written as the Standard Operating Procedure (SOP) for these sessions. The SOP will be provided to participating models (with their confirmation letter and parking pass) and to the 4th year students/instructors, by their respective Coordinators.

Requirement #3 – In the event that the number of students exceeds the number of available models, during a session (i.e., models decline to accept additional examinations), the follow policy is to be followed:

The number of students who have not experienced the modeling session will be identified by the course coordinator(s) and a written request for a supplemental modeling session for these students will be provided to the SPE Coordinator within one week of the missed session. The SPE Coordinator will work in collaboration with the Course Coordinator(s) to conduct the supplemental session at a pre-selected calendar date within the same semester as the original modeling session was to have been provided.

Requirement #4 – In an effort to assure model safety and promote a professional demeanor and uphold clinical convention during these examinations, the follow policy is to be followed and pertains exclusively to invasive Gynecological examinations:

During all Gynecological examinations a female (student or physician) must be present at all times in the examination room with the patient model.